

## Community Liaison Committee Minutes of Meeting

**Date:** March 27, 2009      **Next Meeting:** April 30, 2009  
**Time:** 12pm to 2pm      12pm to 2pm  
**Location:** CRD Board Room – 6<sup>th</sup> Floor      CRD Board Room – 6<sup>th</sup> Floor  
**Purpose:** Meeting #4: To discuss and review the open house draft presentation.

**Attendees:**

<p><b>Community Liaison Committee</b>          Barb Desjardins, Esquimalt Community Rep          Bev Highton, Association of Douglas Street Businesses          Dan Pollock, Uvic Graduate Students Society          Darin Guenette, Captain, DND          Doug Robinson, View Royal Community Rep          Edward Pullman, Uvic Student Society          Emmet McCusker, View Royal Community Rep (Alternate)          Erik Kaye, Victoria Community Rep          Geoff Pearce, Citizens for Commuter Rail          Irwin Henderson, Island Transformations          Jim Carson, Carson Development Group          Jim Hartshorn, Westshore Development Association          John Espley, Greater Victoria Chamber of Commerce          John Harris, Metchosin Community Rep          John Luton, Capital Bike and Walk Society          John Manson, Langford Community Representative          Ken Kelly, Downtown Victoria Business Association          Neil Connelly, UVic          Pat Danforth, Accessible Transportation Advisory Committee          Patrick O'Connor, Greater Victoria Cycling Coalition          Paul McDaniel, BC Ferries          Randy Northy, Association of Douglas Street Business          Sheila Brown, BC Ferries (Alternate)          Vageli Dadiotis, Royal Roads          Brian Bonney, CFIB</p>	<p><b>Regrets</b>          Allan Murphy, VIHA          Brian Tucknott, Colwood Community Rep          Dan Gunn, VIATECH          Darrell Wick, Saanich Community Rep          Darren Marr, Greater Victoria Cycling Coalition          David Wilson, Central Saanich Community Rep          Doug Backhouse, Island Corridor Foundation          John Gaipman, Victoria School District          Kathryn Le Gros, Camosun          Mike Wicks, West Shore Chamber of Commerce          Mir Ali, Turner Lane (Colwood Corners)          Mohan Kang, Taxi Association of Victoria          Terry Stewart, Victoria Airport Authority          Todd Litman, Victoria Transportation Institute          Tracy Olsen, North Saanich Community Rep          Travis Lee, Urban Development Institute</p> <p><b>Project Team</b>          Ashok Bhatti, MOT          David Leather, Pacific Liaison          Erinn Cousins, BC Transit          Graeme Masterton, BC Transit          Robert Lapham, CRD          Santino Pirillo, McElhanney</p>
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**Attachments:** None

	Description	Action Items
<b>1.0</b>	<p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>▪ Geoff Pearce called the meeting to order at 12:06 p.m</li> </ul>	
<b>2.0</b>	<b>Approval of Agenda</b>	

	Description	Action Items
	<ul style="list-style-type: none"> <li>▪ Addition to Agenda: “Report from Study Team” as item 3</li> <li>▪ Under new Business”, John Harris requested an item be added to discuss communication between members outside of regularly scheduled meetings</li> <li>▪ Agenda approved</li> </ul>	
<p><b>3.0</b></p>	<p><b>Adoption of Minutes from previous meeting</b></p> <ul style="list-style-type: none"> <li>▪ Correction of spelling of Lockside to Lochside.</li> <li>▪ Motion to adopt minutes as circulated passed: John Manson moved the motion John Espley seconded the motion.</li> </ul>	
<p><b>4.0</b></p>	<p><b>March 31/April 01 – Open House Poster Boards</b></p> <p>Erinn Cousins provided an explanation as to the purpose and nature of the Open Houses to be held March 31<sup>st</sup> and April 1<sup>st</sup>, 2009. Erinn said that the Open Houses are aimed at informing the public about the project and about getting public feedback. Erinn asked the committee members to attend in order that they too would meet with the public. Erinn also reassured the committee that the project team would present a summary to the committee after the Open Houses were complete.</p> <p>Erinn Cousins then presented every slide to be on display at the Open Houses in their draft form in order to get feedback from the CLC.</p> <p>Comments from the committee included:</p> <p><u>Slide #1:</u></p> <ul style="list-style-type: none"> <li>▪ Change “prioritize early deliverables” onto a statement that is more accessible to the average person—something more clear.</li> <li>▪ What advertising has been done? <ul style="list-style-type: none"> <li>○ Newspaper adds, CEO and two team members to speak on CFAX, Chamber of Commerce release, and news release, invitation to Mayors and city council, facebook group.</li> </ul> </li> <li>▪ Provide examples as to what “regional growth centres” are as listed on the slide.</li> <li>▪ Should consider alternate forms of information input (web site, email etc.)</li> </ul> <p><u>Slide #2:</u></p> <ul style="list-style-type: none"> <li>▪ Explicitly verbalize and highlight how rapid transit creates more options for pedestrians. By closing the gaps between destinations it allows people to walk or cycle places they would have otherwise only driven to.</li> <li>▪ Make it explicit that cars are not being excluded, but that other options are being included (rail, bus, cars, walkway &amp; cycling).</li> <li>▪ Include more business owners in the process, so that business impacts can be identified.</li> </ul> <p><u>Slide #3:</u></p> <ul style="list-style-type: none"> <li>▪ “Increase transit market Share from 7%-12%”, why not aim for higher market share? <ul style="list-style-type: none"> <li>○ The number is a target from the Provincial Transit Plan</li> </ul> </li> </ul>	

	Description	Action Items
	<ul style="list-style-type: none"> <li>▪ Express on the chart the reduction of GHG emissions and have it in line with the Provincial goal for the reduction in GHG.</li> <li>▪ What is transit piece of the 33% GHG emissions if this is a Provincial Target?</li> <li>▪ What is the baseline for the 33% Reduction?               <ul style="list-style-type: none"> <li>○ 2007</li> </ul> </li> </ul> <p><u>Slide #4:</u></p> <ul style="list-style-type: none"> <li>▪ Need to clearly define the difference between Rapid Transit and Commuter Rail for the public</li> <li>▪ Committee members did not agree that Commuter rail is not part of rapid transit.               <ul style="list-style-type: none"> <li>○ Subsequent note for clarification: this study will consider elements such as commuter rail or HOV lanes as they may be components of an ultimate integrated solution. In addition, commuter rail implications need to be fed into and evaluated as part of the Ministry study for the E&amp;N.</li> </ul> </li> <li>▪ Explain what a rapid bus is—it is unclear</li> <li>▪ The pictures are not a replacement for the word definitions               <ul style="list-style-type: none"> <li>○ Recommended: a handout that includes the concerns mentioned and answers the potential confusion surrounding Rapid Transit so as to avoid too many slides.</li> </ul> </li> <li>▪ Change “designated Right-of Way” to “exclusive Right-of-Way”</li> <li>▪ Does Rapid Transit need to have its own right-of-way? Will we be successful if we do not have a designated right-of-way?               <ul style="list-style-type: none"> <li>○ We do require a designated Right-of Way. It creates longevity and protects the project in the future. A successful project means having a reliable and convenient system which requires a designated/dedicated right-of-way for the system.</li> </ul> </li> <li>▪ Are we ready to go to the public? We seem to have confusion amongst the committee about rapid transit still               <ul style="list-style-type: none"> <li>○ We are holding the open house now because we need the public feedback. It is an information session specifically so that we can get the public involved, so that we can hear their concerns now before we have everything set in place. We do not want to blindsides people by having a plan already in place.</li> </ul> </li> <li>▪ How do we ensure we get the community engaged in this process?               <ul style="list-style-type: none"> <li>○ Through the community representatives on the committee, we have to get the information out to our members. If we take our responsibility seriously and engage our members then we could get more decisions accomplished.</li> </ul> </li> </ul> <p><u>Slide #5</u></p> <ul style="list-style-type: none"> <li>▪ Clarify and use the proper term when speaking of E&amp;N vs. Southern Railway of Vancouver Island               <ul style="list-style-type: none"> <li>○ The name of the rail will be formally identifies as the E&amp;N</li> </ul> </li> <li>▪ Provide copies of the reports mentioned in the open slides at the Open</li> </ul>	<p><b>ACTION: Project Team to update Open House poster boards to reflect feedback from meeting</b></p>

	<b>Description</b>	<b>Action Items</b>
	<p>Houses</p> <p><u>Slide #6</u></p> <ul style="list-style-type: none"> <li>▪ Add a bullet about technical reasons/benefits for linking the West Shore first – capacity of highway at maximum</li> </ul> <p><u>Slide #7</u></p> <ul style="list-style-type: none"> <li>▪ Comments were made about making this slide more clear with larger font and bigger boxes.</li> <li>▪ It was suggested that this slide should be turned into a handout</li> </ul> <p><u>Slide #8-11</u></p> <ul style="list-style-type: none"> <li>▪ Perhaps add information on GHG emissions.</li> </ul> <p><u>Slide #12</u></p> <ul style="list-style-type: none"> <li>▪ Make images larger so as to have more land image and less white space</li> </ul> <p><u>Slide #13</u></p> <ul style="list-style-type: none"> <li>▪ Change “maybe” to “may be”</li> </ul> <p><u>Slide #14</u></p> <ul style="list-style-type: none"> <li>▪ Add point “e” (as it is missing from the list) to be a point about minimizing GHG emissions <ul style="list-style-type: none"> <li>○ The evaluation of alignments is not contingent on the corridors to reduce GHG’s but rather it is the technology that will reduce the GHG emissions. The GHG’s will come into play during the next step of the process when we get into “Option Development”</li> </ul> </li> <li>▪ Add “post secondary schools” to the list</li> </ul> <p><u>Slide #15</u></p> <ul style="list-style-type: none"> <li>▪ Add the facebook group link to the list of ways to get involved</li> <li>▪ The committee were asked what method they would prefer for the public to reach individual members <ul style="list-style-type: none"> <li>○ The committee decided that all requests would be sent through the VRRRT email and then forwarded to the appropriate representative</li> </ul> </li> </ul> <p><u>Slide #16</u></p> <ul style="list-style-type: none"> <li>▪ Committee members discussed when the next open house should occur. Some felt that the sooner it was held the better while others thought it should happen in the fall. As the schedule and timing were already agreed to by the committee and as the project requires a progression of the timeline the schedule was agreed to be maintained as already set forth</li> </ul>	
5.0	<p><b>New Business</b></p> <p>Community Liaison Committee internal communication and public communication was discussed. The topic was raised by John Harris.</p> <p>Comments from the committee included:</p> <ul style="list-style-type: none"> <li>▪ Let’s distribute the CLC email list internally so that we can exchange information, discuss issues and communicate with each other out side of the meetings. If you do not want to receive information simply delete the information.</li> </ul>	

	<b>Description</b>	<b>Action Items</b>
	<ul style="list-style-type: none"> <li>▪ Problems would arise if some people were reading the information while others were not.</li> <li>▪ These meetings are our opportunity to share information with each other. We do not need to keep contact and exchange information in a formal matter outside of this time</li> <li>▪ Let us keep our communication with who we select. We can not expect the project team (namely Erinn) to field and herd a bunch of emails. If someone wants to share something with the team they can make a request to the team and the chair who will then decide what will be included or presented at the next meeting.</li> <li>▪ I would be happy to receive information from members of the committee, but the only information that we should expect/assume members have read are the official minutes and attachments as sent to us by the project team.               <ul style="list-style-type: none"> <li>○ It is no one's job to police communication between members. Everyone is free to communicate with whomever they wish as they wish. If the committee so deems it appropriate we can send out your contact information. However, we will keep official meetings to when we meet monthly and the information shared at that time will be that which is presented by the project team as approved by the chair.</li> </ul> </li> </ul>	
<b>6.0</b>	<p><b>Next Meeting</b></p> <p>After the requests of this meeting we would like to focus our next meeting on defining Rapid Transit and have Graeme Masterton present and lead that meeting.</p> <ul style="list-style-type: none"> <li>▪ Next meeting April 30, 2009</li> </ul>	

Notes by: Charissa Heagy  
March 31, 2009